

Quickstart – Splitting, double splitting and merging events

A. Split event

1. Place the cursor at the position in the event where you want to split it.
Choose **Event > Split** (Ctrl+2) or click on the icon:

The screenshot shows the software interface with the 'Split' button circled in red in the toolbar. A callout box labeled '1.' points to the cursor position in the text 'I know that I'm putting myself up for criticism.' in the event table.

PAR [v]		16 [00:33.4]	17 [00:35.6]	18 [00:37.3]	19 [00:38.4]
VIC [v]	ra do I love what I do at the end of the day.	I know that I'm putting myself up for criticism.	I am very much aware of that.	But I love what I do.	And whe
DAV [v]					
[m]					

2. A new event is created.
3. Interpolated time point (*) for the new event. (Partitur-Editor estimates the new time point and adds this information automatically)

The screenshot shows the software interface with a new event created in the event table. A callout box labeled '2.' points to the new event, and another callout box labeled '3.' points to the interpolated time point '17 [00:34.5*]'.

PAR [v]		16 [00:33.4]	17 [00:34.5*]	18 [00:35.6]	19 [00:37.3]	20 [00:38.4]
VIC [v]	ra do I love what I do at the end of the day.	I know that I'm putting	myself up for criticism.	I am very much aware of that.	But I love what I do.	
DAV [v]						
[m]						

4. The estimated value (boundary of new event) has to be adjusted afterwards.

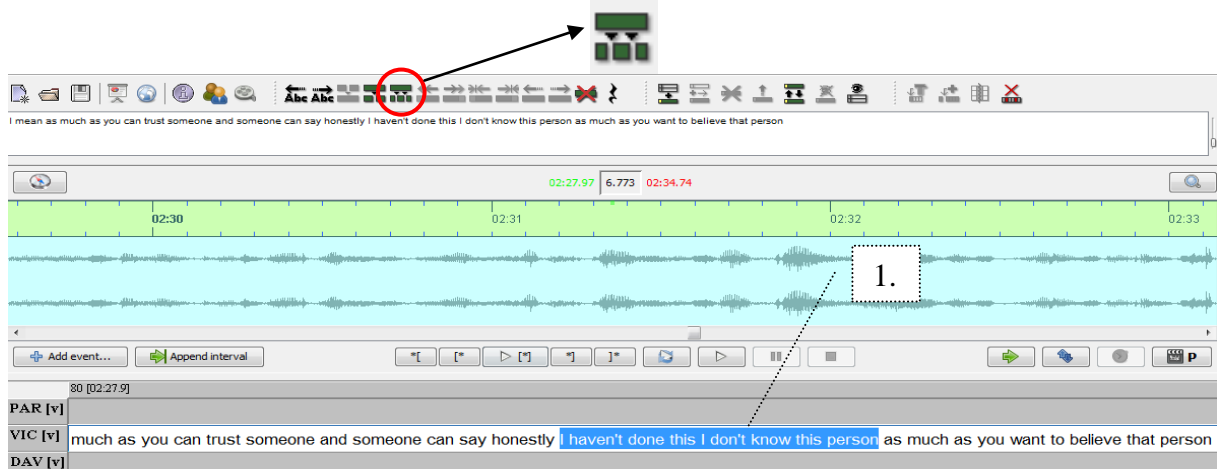
The screenshot shows the software interface with the estimated value (boundary of new event) being adjusted. A callout box labeled '4.' points to the adjusted time point '17 [00:34.5*]'.

PAR [v]		16 [00:33.4]	17 [00:34.5*]	18 [00:35.6]
VIC [v]		I know that I'm putting	myself up for criticism.	I am very r

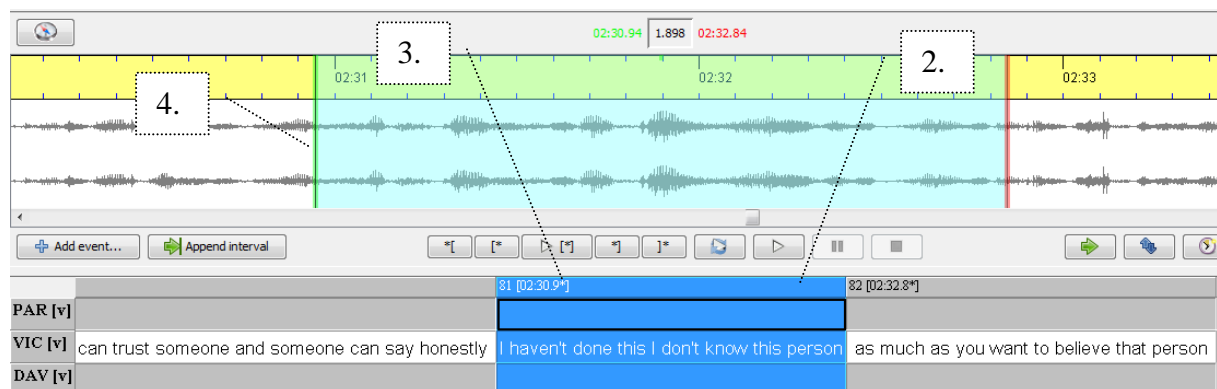
B. Double split event

1. Mark the passage you want to double split. (Don't forget to type a space after the last word!)

Choose **Event > Double split** (Ctrl+3) or click on the icon:



2. A new event is created.

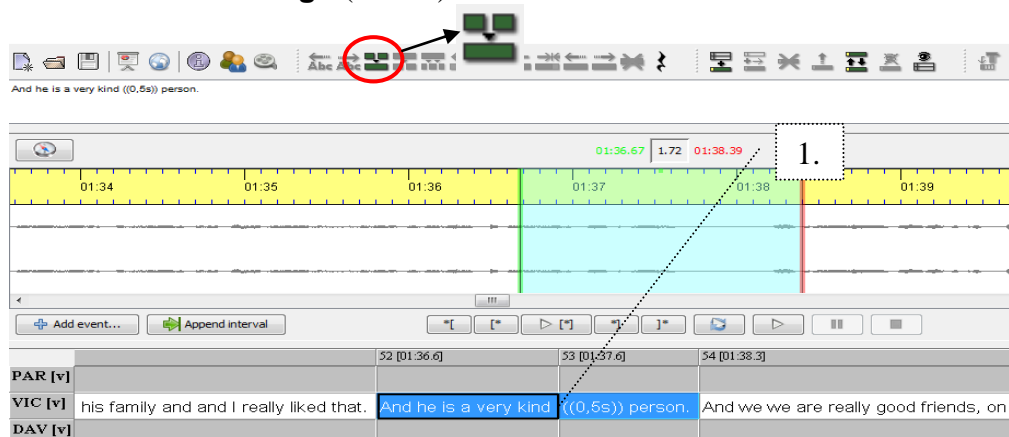


3. Interpolated time point (*) for the new event.
4. Both boundaries have to be adjusted afterwards.

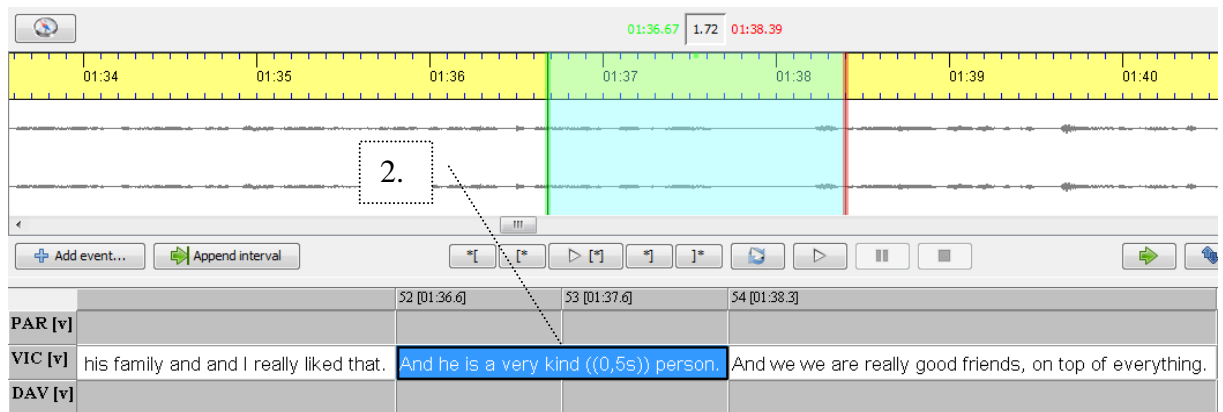
C. Merge event

1. Mark the events you want to merge.

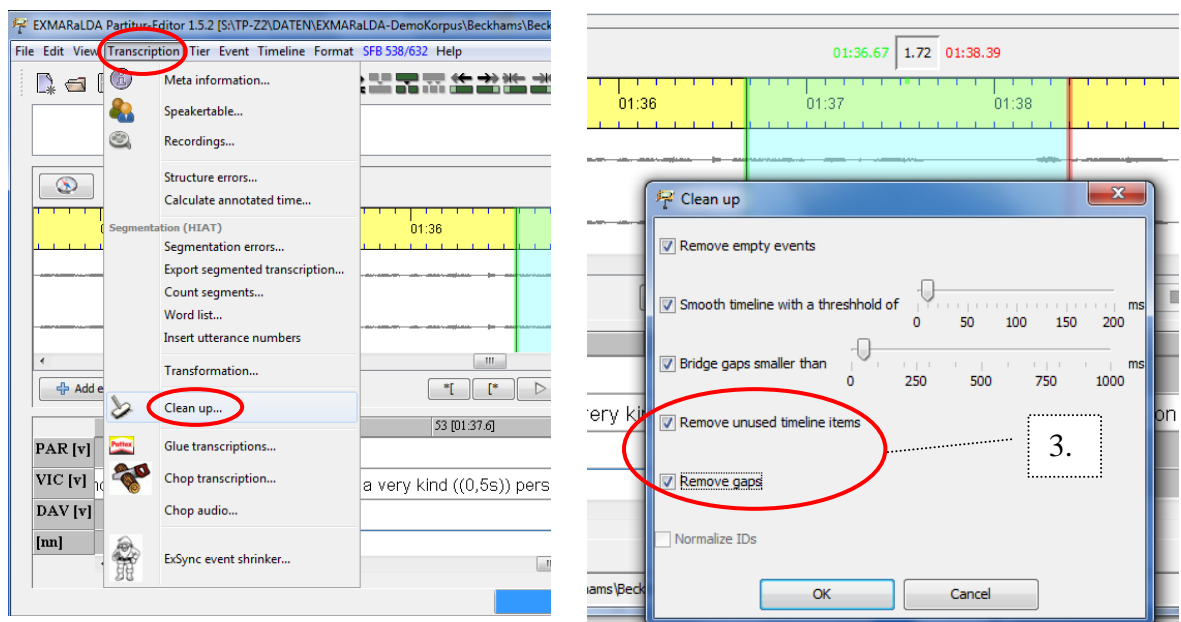
Choose **Event > Merge** (Ctrl+1) or click on the icon:



2. A new merged event is created, however the events in the timeline and in the other tiers are still splitted. First, merge the events in each tier accordingly.



3. Now clean the timeline by removing unused timeline items and gaps. Choose **Transcription > Clean up ...**



4. A new event with only one time point is created.

